

Public Notice of Meeting
WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, September 10, 2024
Wilton-Lyndeborough Cooperative M/H School
6:30 p.m.

Videoconferencing: meet.google.com/soa-ejom-ndj

Audio: [+1 385-645-7943](tel:+13856457943) PIN: 228 704 279#

All videoconferencing options may be subject to modifications. Please check www.sau63.org for the latest information.

- I. CALL TO ORDER-Dennis Golding-Chair**
- II. PLEDGE OF ALLEGIANCE**
- III. ADJUSTMENTS TO THE AGENDA**
- IV. BOARD CORRESPONDENCE**
 - a. Reports**
 - i. Superintendent's Report
 - ii. Student Support Services Report
 - iii. Student School Board Representative's Report
 - iv. Principals' Reports
 - v. Curriculum Coordinator's Report
 - vi. WLCTA Report
- V. 7:00PM JOINT BOARD & BUDGET COMMITTEE SESSION**
 - a. FY 2025-2026**
 - i. Recap of FY24 Budget/Actual
 - ii. ESSER Update
 - iii. Discuss Strategy for FY26
 - iv. Establish Guidelines for Administration to Build the Budget
- VI. PUBLIC COMMENT**

This is the public's opportunity to speak to items on the agenda. In the interest of preserving individual privacy and due process rights, the Board requests that comments (including complaints) regarding individual employees or students be directed to the Superintendent in accord with the processes set forth in School Board Policies KE, KEB and BEDH.
- VII. BOARD BUDGET DISCUSSION**
- VIII. ELECTION DAY**
- IX. DELEGATE ASSEMBLY**
- X. ACTION ITEMS**
 - a. Approve Minutes of Previous Meeting**
- XI. COMMITTEE REPORTS**
 - i. Budget Liaison
 - ii. Policy Committee
- XII. PUBLIC COMMENTS**

XIII. SCHOOL BOARD MEMBER COMMENTS

XIV. ADJOURNMENT

INFORMATION: Next School Board Meeting-September 24, 6:30 PM at WLC

The Wilton-Lyndeborough Cooperative School District does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, gender identity or marital status in its administration of educational programs, activities or employment practice.



Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

192 Forest Road Lyndeborough, NH 03082
603-732-9227

Peter Weaver
Superintendent of Schools

Ned Pratt
Director of Student Support Services

Kristie LaPlante
Business Administrator

Director of Student Support Services Report August 2024

The Student Support Services Department is excited to begin the new school year!

As you can imagine, we have had some additions and movement of our paraeducators and ABA staff. We often move our staff based upon the needs of the students in each of the programs, so this movement is not new. We have added 3 new staff members in the ABA/paraeducator ranks to replace those staff members who either retired or moved on to another position at another district. Our administrators and teaching staff are ready to support these new staff members throughout the district. We are still looking to fill 5 paraeducator positions as well as 1 ABA therapist position as we begin the school year. Our office is working with the administration in each school as well as Superintendent Weaver and the business office to develop alternative solutions for these openings.

Throughout the district, our staff is getting ready to welcome our students back to school. We had a very successful ESY program for over 35 of our students. This work over the summer will have the students ready to learn from day 1 of the new school year. We are all very excited to begin this new school year!

Our department has been busy over the summer in supporting the ESY programs as well as planning for not only this school year, but also the process for the 25-26 budget.

Prior to the staff leaving in June, we made sure that all requests for required supplies and teaching materials were sent to our office and ordered promptly. We have internally reviewed all expense line items against the actuals spent in the 23-24 budget as well as begin conversations with all building administrators and central office personnel regarding any new or changing staffing needs for the 25-26 school year. We will be prepared to present a fiscally responsible, student focused spending proposal forward as we begin the budget season.

Finally, we continue to navigate how to best support the increased number of students who have been identified as needing special education support since 2020. We are not alone in this endeavor as these trends are consistent not only in our state, but across the country. We will discuss this further during the school year.

Wilton-Lyndeborough Cooperative School District provides a safe and educational environment that promotes student exploration, critical thinking and responsible citizenship.

The Wilton-Lyndeborough Cooperative School District does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, gender identity or marital status in its administration of educational programs, activities or employment practice.

WLC School Board Report

September 10, 2024

Hannah Hamilton; High School Representative

Student Adjustments:

With the 2024-2025 school year, there have been many Adjustments to the schedule. Students are adjusting well to the 6 period schedule, and the new WIN block. Many students have expressed that they enjoy the new WIN period, as it gives them extra time to prepare for tests, SAT/PSAT prep, and time to meet one on one with their teachers to receive help.

Fall Sports:

The fall sport season has officially kicked off for the Warriors. We are very excited about the season ahead of us. Go Warriors!

Upcoming events:

- There is a career and construction field trip in the near future. Many students are excited about this field trip.
- Many soccer games and cross country meets are coming up, please come to support the warriors.

WILTON-LYNDEBOROUGH COOPERATIVE

MIDDLE SCHOOL / HIGH SCHOOL

57 SCHOOL ROAD

WILTON, NEW HAMPSHIRE 03086

(603) 732-9230

www.sau63.org

Thomas Ronning, Principal

Kathryn Gosselin, Assistant Principal

Amanda J. Kovaliv, School Counseling Coordinator

Alice Bartoldus, Middle School Counselor

Amber Brewster, Athletic Director

WLC School Board Report:

Expectations:

Students transitioned well back to school. A Middle School meeting and High School class meetings took place to discuss what a successful year will look like. Teachers and Administrators shared information specific to “Best Version of Self” and pursuing individual “Academic Best” scores. Specific to high school students, they were encouraged to pursue personal interests including CTE programs.

Safety:

During the first week staff took a break to share the importance of properly evacuating the building and appropriately proceeding to their accounting locations. During the second week of school our school hosted a formal “fire” evacuation drill and accounted for all students and staff.

Course Syllabi:

During the first week of school teachers submitting their course syllabi for review. The plan is to have all first semester courses on the school’s website within the next two weeks.

Travel Opportunities:

A few high school staff members are in the process of planning overnight trips. The trips would run every other year.

- Washington, DC (Spring of 2025)
- England and France (Spring of 2026)

Athletics:

Our new Athletic Director, Amber Brewster, is doing a remarkable job.

1. Information has been updated/added to the school’s athletic website.
2. Final Forms is being used as a place to host valuable documents for each student athlete. Parents are able to access it on the school’s website → extracurriculars → athletics → final forms and can personally upload registration paperwork including physicals.
 - a. Parents are encouraged to visit this site regularly to ensure their student-athlete is ready to go for the upcoming season(s).
3. Fall inventory has been completed for all sports.
4. Working closely with Jim and Linda with regard to field and building use.
5. Would like to formally recognize Lynne Crouse for taking team and action photos to be used within the school.

WILTON-LYNDEBOROUGH COOPERATIVE

MIDDLE SCHOOL / HIGH SCHOOL

57 SCHOOL ROAD

WILTON, NEW HAMPSHIRE 03086

(603) 732-9230

www.sau63.org

Thomas Ronning, Principal

Kathryn Gosselin, Assistant Principal

Amanda J. Kovaliv, School Counseling Coordinator

Alice Bartoldus, Middle School Counselor

Amber Brewster, Athletic Director

6. Upcoming games/meets are:

- Boys Varsity Soccer won their first home game 8/30/24 @ home!
- Girls JV Soccer has their first home game 9/9 @ home!
- Varsity Cross Country has their first meet 9/17/24 @ Milford
- Middle School Boys Soccer has their first game 9/16 in Boynton, with 9/18 as their first home game!
- Middle School Girls Soccer first game is 9/18 away in Hopkinton, with 9/23 as their first home game!

Additional Dates:

- September 5- Picture Day
- September 9 through 13- iReady Assessment (please note there is a schedule change during the first 4 days of testing. The 13th students will have a normal schedule and this day is earmarked as a make-up day). The schedule can be found [HERE!](#)
- September 20- Mt. Monadnock Hike- Senior Trip
- September 27- Career & Construction Field Trip for students interested in grades 9-12
- September 27- First snapshot for reporting grades

**FLORENCE RIDEOUT ELEMENTARY SCHOOL
LYNDEBOROUGH CENTRAL SCHOOL**

18 Tremont Street
Wilton, New Hampshire 03086
(603) 732-9229
www.sau63.org

Bridgette Fuller, Principal FRES/LCS
Christina Gauthier, Administrative Assistant FRES

Samuel Metivier, School Counselor
Sherry LeBlanc, Administrative Assistant LCS

**Principal Report
September 10, 2024**

Preparing for Back to School

On August 19 and 20, 2024, our new teachers participated in our annual New Teacher Orientation, which was planned and facilitated by district mentor coordinators Samantha Dignan and Katie Gosselin. The new teachers learned about our district, curriculum, and community. On August 21, 2024, all staff members were welcomed back to school by School Board Chair Dennis Golding and Vice Chair Brianne Lavallee on opening day. Diane Doren, a WLC Athletics Hall of Famer, gave a motivational speech, and Samantha Dignan emceed. Following opening day, staff engaged in professional development, building upon the evidence-based practices initiated last year, leveraging historical data using iReady results, and getting refreshed on annual mandatory training such as Bullying Recognition and Response and Medication Administration: Epinephrine Auto-Injector. Staff also set up their classrooms and welcome families during the FRES Meet and Greet. LCS started the year with kindergarten screening and engaging with families on Visit Day, during which students toured the school and their classrooms and even rode on a school bus.

Assessment and Instruction

Our beginning-of-the-year screenings and assessments are underway, underscoring our commitment to understanding each student's skill level and identifying areas that need accelerating and bolstering. Our WIN/Title-1 team has been diligently administering the Heggerty Phonemic Awareness Assessment and the CORE Phonics Screener. Classroom teachers are in the process of administering the Acadience Reading and Math assessments. Our iReady testing window is September 9/9-9/20/24 at FRES and 9/30-10/10/24 at LCS. Once our data is compiled, it will be analyzed by grade-level teams at beginning-of-the-year data meetings, and intervention plans targeting specific skills will be developed, ensuring each student's needs are met.

Arrival and Dismissal

As expected, the arrival and dismissal were challenging during the first few days of school, and I would like to express my sincere appreciation to everyone for their patience and understanding. To ensure all students get to their

The Wilton-Lyndeborough Cooperative School District does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, gender identity or marital status in its administration of educational programs, activities or employment practice.

designated bus/transportation home and navigate the new dismissal times (2:10 for LCS and 2:35 for FRES) safely and successfully, communication with the bus company, bus drivers, duty teachers, and classroom teachers is essential and requires extra time. Families continue to help streamline this process by updating Pick-up Patrol before this busy time. Thanks to everyone's cooperation and understanding, I am pleased to report we are making progress each day.

IMPORTANT DATES

September 3, 2024: Picture Day (FRES)

September 5, 2024: Picture Day (LCS)

September 9, 2024: PTO Meeting (FRES 6 pm) & iReady Testing Window Opens

September 10, 2024: School Board Meeting

September 16, 2024: PTO Meeting (FRES 6 pm)

September 19, 2024: FRES Curriculum Night, 6-7 pm



The Wilton-Lyndeborough Cooperative School District does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, gender identity or marital status in its administration of educational programs, activities or employment practice.



Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

192 Forest Road Lyndeborough, NH 03082
603-732-9227

Peter Weaver
Superintendent of Schools

Ned Pratt
Director of Student Support Services

Kristie LaPlante
Business Administrator

Curriculum Coordinator Report September 10, 2024

Professional Learning

Professional Learning

This summer, many professional development opportunities were available to staff. We had several in-house professional development, and professional growth that specific teachers attended as appropriate for their content areas. More teachers participated in the OGAP math training which is a 4 day training over the summer with additional training teachers participate in after school during the year. Teachers K-6, WIN tutors (1-5), and special educators (1-5) attended an in-house training around math with a specific focus on problem-solving, vocabulary, and fact fluency. In addition to these trainings, our middle-high school music teacher attended a multi-day musical theater training. Four of our teachers K-5 attended Responsive Classroom training, a 4-day training around classroom management and building a learning community. We are continuing to work to get all teachers K-5 trained in Responsive Classroom. One of our high school science teachers attended a training on AP Biology, a class that she will teach this upcoming school year. The administration was not left out of the professional development, the building-level administrators attended a one-day training on iReady, digging deeper into some of the different reports we can use to support staff in meeting all students where they are at.

New Teacher Orientation

New teachers attended a two-day training Co-hosted by Katie Gosselin, Assistant Principal, and myself. We welcomed new teachers with breakfast, introduced them to our curriculum, the iReady platform, took them on a tour of Wilton, learned about technology in our district, had some time to meet with their building principals, and of course, time to meet with their mentors to go over content/grade level specific information. The tour of Wilton was only complete with the fabulous Linda Draper as the tour guide. We also made time for some old “new” teachers to stop by and share their experience of their first year with our new hires. A special thank you to Izzy Lanzlinger, Joe Sullivan, and Becky McGrath for volunteering their time to come in and welcome these new teachers and share their experiences from last year. Our mentors this year include Cathy Blais, Olympia Clark, Bill Comerford, Kristin Dame, Heather Desmarais, Amanda Finigan, Kristen Lindquist, Katy Morshed, and we are excited to continue to meet with the new teachers over the course of the year and support them in their journey.

Teacher Welcome Back Days

Our whole staff Welcome Back day took place on Wednesday, August 21st with several guest appearances. We started off with a kickoff from Superintendent Weaver, and for the first time in my recollection a Welcome Back from the School Board Chair, Dennis Golding, and Vice Chair Brianne Lavallee.

Wilton-Lyndeborough Cooperative School District provides a safe and educational environment that promotes student exploration, critical thinking and responsible citizenship.

The Wilton-Lyndeborough Cooperative School District does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, gender identity or marital status in its administration of educational programs, activities or employment practice.

We had a guest speaker, Diane Doran, a former WLC Athletic Director and School Counselor, who shared that her “heart is in Wilton”. Her words moved staff members and set us off on the right path. Our mentor teachers introduced our new staff, and they all received a warm welcome. We also continued our learning around the impact we have as educators and began to form our collective statement about that impact. We ended our time in the morning with celebrations, from our staff members authoring books to reviewing our SAT, and iReady data.

Over the three days, teachers also had time to work in their classrooms and complete some of the mandatory training (Mandatory Reporting, Epinephrine Training, etc.), and had an Open House at FRES and WLC. iReady training was provided to staff working with the platform with tailored professional development for teachers specific to their content area/grade level. In addition, Nicholas Buroker did training at all levels for our new communication software, ParentSquare for teachers and administration. Our two resident PowerSchool experts, Suzanne Tetrault and Stephanie Erickson provided training to the teachers on setting up their gradebook. This was a busy three days with lots of learning, sharing, and excitement for the year to come.

In addition to all of this professional development, I worked with the administrative team, head nurse, and school counselor to draft a rough outline of our professional development calendar for the year.

Curriculum

This summer I continued to develop the curriculum website, adding resource pages for families to access. These are still a work in progress but are a good starting point. In addition, I created a format for teachers at WLC to turn their Syllabi in. Teachers are finalizing their syllabi, in conjunction with administrative approval, and will be posted on the website by the IT department.

Instruction

Even though it was summer, there was not a lack of learning happening in the Wilton-Lyndeborough Cooperative School District. Students across the district participated in summer learning opportunities provided by our wonderful staff. At LCS, 5 kindergarten students participated in a Kindergarten Extended Year. At FRES, we had 29 students participate in Summer Academy. WLC had 25 students participate in a variety of learning activities this summer including a Math Camp, Science Camp, and credit recovery.

We are implementing a new model for WIN at the middle school this year, teachers will work in teams to target specific skills in both reading and math. Students were grouped according to their area of need based on iReady. Students will also have time to complete their personalized instruction during this time.

Assessment

The assessment calendar for the year has been solidified, and iReady has been set up for teacher usage, including WIN groups. The schedules for testing dates/times are setup, which began this week. This year, Kindergarten is waiting the suggested 4-6 weeks before testing their students.

FRES

At FRES, I met with the Special Education staff to solidify their schedules and initiated our weekly meetings including an outline of all IEP due dates and 3-year reevaluation dates.

WLCTA Board Report

September 10, 2024

FRES & LCS:

- This year has gotten off to a smooth start! All teachers came in for three professional days where we were able to check in with last years' data and get our classrooms ready for this fall.
- FRES teachers spent the first week of school getting to know their new classes and focused on creating positive learning environments. SPED teachers are working on creating their intervention schedule and specialists are happy to see their students again while welcoming some new faces.
- LCS teachers were able to screen and sort students the first two days of school so that they could use the most up-to-date data on their students.
- As teachers settle into the first few weeks of school they are already preparing to run the first round of benchmark testing. This will allow them to check in on where the students are after the summer break and to make sure they are targeting the most important points of the curriculum. Once testing is done teachers will spend a day with their grade level team to develop plans and goals for the year.
- We are so happy to be back and we would once again like to thank the School Board and the community for supporting such a strong contract last spring. We think the efficacy of that decision has been proven by the low level of turnover we saw at the end of last year.

WLC:

- Teachers are feeling positive about the first couple weeks of school
 - Significantly less new staff than last year– higher retention has already made a huge positive impact!
 - Had a meeting during the first 3 PD days to get on the same page with important policies such as cellphones, WIN expectations, grading/rigor, etc.
- iReady benchmark testing 9/9-9/12
 - Will use data to implement targeted instruction during WIN
- The new schedule (6 periods + a WIN block) is working well so far– kids are generally appreciative of that time to get extra help, etc.
- Some concerns about temperatures the first week of school were expressed – some classrooms were in the mid 80's with high humidity
- International trip to the UK and France is in the works – interest / informational meeting will be in October (date TBD)
- Thank you again for your support last year– teachers are looking forward to another great year.

Wilton-Lyndeborough Cooperative School District
FY 2025-2026

| | |
|--------------------|---|
| September 10, 2024 | <i>JOINT SCHOOL BOARD/BUDGET COMMITTEE SESSION –</i> Recap of FY24 budget/actual Discuss strategy for FY26 budget, establish guidelines for Admin to build budget |
| October 8, 2024 | <i>JOINT SCHOOL BOARD/BUDGET COMMITTEE SESSION –</i> Superintendent/BA present first draft of FY26 Budget |
| October 15, 2024 | <i>BUDGET COMMITTEE MEETING –</i> Technology, Transportation, SAU, Business Office, Food Service |
| October 29, 2024 | <i>SCHOOL BOARD BUDGET DISCUSSION</i> (BC liaison reports out to School Board) Discussion of Warrant Article Considerations |
| November 5, 2024 | <i>BUDGET COMMITTEE MEETING –</i> LCS, FRES, WLC, Curriculum Coordinator, Special Education |
| November 12, 2024 | <i>SCHOOL BOARD BUDGET DISCUSSION</i> (BC liaison reports out to School Board) Finalize Warrant Articles |
| November 19, 2024 | <i>BUDGET COMMITTEE MEETING –</i> Facilities Director, CIP discussion/presentation, Revenue, Grants, Warrants |
| December 3, 2024 | <i>PROBABLE JOINT SCHOOL BOARD/BUDGET COMMITTEE SESSION –</i> Full Budget review with all budget partners, attempt to wrap up FY26 Budget; if not, establish mutual goals & deadlines Warrant Articles should be finalized |
| December 10, 2024 | <i>BUDGET COMMITTEE MEETING (if needed)</i> |

| | |
|--|--|
| PERIOD FOR FILING FOR ELECTIVE OFFICE (RSA 671:19;RSA 669:19) | January 22, 2025 – January 31, 2025 till 5 PM |
| POST NOTICE OF SCHOOL BOARD BUDGET HEARING (7) | January 30, 2025 (Last Day) |
| DEADLINE FOR COLLECTIVE BARGAINING ITEMS (RSA 273-A:1,III) (<i>no expiring CBAs</i>) | *February 1, 2025 |
| DEADLINE FOR PETITIONED WARRANT ARTICLES (RSA 197:6) (30) FINAL INPUT PREPARED FOR PUBLIC HEARING | *February 6, 2025 at 3:00 p.m. |
| WLC BUDGET (25)/BOND & NOTES HEARING (15) (RSA 32:5,I) | Thursday, February 6, 2025 7 PM |
| • <i>SNOW DATE</i> | <i>Friday, February 7, 2025 7 PM</i> |
| POST WARRANT & MS-27 (14 DAYS PRIOR) (RSA 197:7; RSA 195:13) | *February 22, 2025 (Last Day) |
| ANNUAL REPORTS DISTRIBUTED | *March 1, 2025 (Last Day) |
| WLC DISTRICT MEETING (RSA 197:1) | Saturday, March 8, 2025 9 AM |
| • <i>SNOW DATE</i> | <i>Monday, March 10, 2025 7 PM</i> |
| WLC DISTRICT VOTING (RSA 671:2) | Tuesday, March 11, 2025 ➤ Wilton-8AM-7PM ➤ Lyndeborough 10AM-7PM |

*Last day by law for school district meeting is March 25, 2025.

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, August 27, 2024
Wilton-Lyndeborough Cooperative M/H School
6:30 p.m.**

The videoconferencing link was published several places including on the meeting agenda.

Present: *Dennis Golding, Brianne Lavallee, John Zavgren, Michelle Alley, Darlene Anzalone (online), Geoffrey Allen, Diane Foss and Jonathan Lavoie*

Superintendent Peter Weaver, Technology Director Nicholas Buroker and Clerk Kristina Fowler

I. CALL TO ORDER

Chairman Golding called the meeting to order at 6:31pm.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. ADJUSTMENTS TO THE AGENDA

Ms. Anzalone requested to move up the "Strategic Planning Committee Scope and Direction" discussion.

A MOTION was made by Ms. Anzalone and SECONDED by Ms. Alley to move up the Strategic Planning Committee Scope and Direction to after or before public comment.

Voting: via roll call vote, all aye, motion carried.

Ms. Lavallee requested to table all the policies under "Emergency Adoption", (remove the entire section). She notes it has to do with the Title IX changes on the federal level due to start August 1. We since have additional information in researching this, there is confusion with the state vs. federal laws. We followed up with council and Ms. LaPlante has had training. The Superintendent and Ms. LaPlante will meet on September 6 to look at the policies and cross-reference them with ours and bring back a recommendation to the committee. The Superintendent has confirmed that we are fine waiting to do that and not in any potential litigation, we would have to follow the law, our policy, as stands will cover that.

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Foss to table all the policies under "Emergency Adoption" (take out entire section).

Voting: via roll call vote, all aye, motion carried.

The Superintendent requested to postpone Mr. Pratt's report until the September 10 board meeting as he is unavailable this evening.

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Foss to move the Director of Student Support Services Report to September 10.

Voting: via roll call vote, all aye, motion carried.

IV. PUBLIC COMMENTS

The public comment section of the agenda was read. Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

Ms. Mary Golding commented that she is looking forward to a great meeting.

V. BOARD CORRESPONDENCE

a. Reports

i. Student Support Services Report

Mr. Pratt's report has been tabled until the September 10th meeting.

• STRATEGIC PLANNING COMMITTEE SCOPE & DIRECTION

Chairman Golding reported this has come up because we didn't seem to have a scope and direction and seemed to be stuck on the SRO and district report card. Ms. Anzalone spoke of the last committee meeting there was discussion regarding defining the scope more and getting the Board's feedback. Chairman Golding noted he believes that ultimately the role for a Strategic Planning Committee is a 1, 3, and 5-year plan that includes fiscal and educational goals. The Superintendent added or it can be something significant to research, we don't really want individual board members doing that and it can be time consuming; a

smaller committee could focus on that research. If we put together a 1, 5, or 7 year plan, the committee would do that and other than long-term planning, I don't know what the committee would do. Discussion was had that the SRO just continues to be discussed, and doesn't fall under that scope anymore. The Board approved discussion to be had with the town and administration and it seems to be falling flat right now. Superintendent added the next step is to get an updated cost from the Chief, low end, middle and high-end cost of recruiting someone and present that cost to you. Determine if you want us to move forward with it in the operating budget for 2025-2026, as we would have to find a way to fold that in. In the meantime, we want to keep talking to the community to see what kind of percentage they are willing to support us with, such as 20-80 split. If the cost were \$100,000, then we would need to fold in \$80,000 into the budget if the community supported the \$20,000. As far as the Strategic Planning Committee, he thinks we did good work, we talked about the report card, which is out there, and we talked about district goals. In his opinion, it should stay activated as an ad-hock committee when there is a specific need for it. Mr. Allen spoke about the SRO and the way he thought the Strategic Planning Committee is a part of it was a committee between the School Board and community where we are looking at things like, we know our attendance rates down the road, our resources down the road. He can see where it works hand and hand with the Facilities Committee down the road in terms of building out those resources. He looked at it with the exception of short immediate needs; it's looking at the pulse of our town and deciding what we will need for resources and how we want to reorganize where we are always ahead of the game and not necessarily reacting when we have a large class or no class. Ms. Alley spoke that she sees it as a way of how our school is looked at by the community and it is not always seen as being a great environment based on comments. Being new several years ago, there was not a lot of great things being said about it but now being here, it's a really great school, her kids love it, the classrooms are great, the teachers are great; it is how everyone perceives the school. She looked at reviews and it was really low. What does the town think about the schools in our communities? We should be planning for that in this committee. Ms. Anzalone spoke that one of the things we talked about in committee was getting more involvement, for kids to be able to do work-studies in companies or have internships and how we can let more parents know about the options. You hear about it in 8th grade but not much about it after that. Trying to get creative and open things up for the kids and get the community more involved with the schools as well. Chairman Golding noted, it all sounds great but he doesn't know that a monthly committee is needed, maybe quarterly or 3 times a year. Ms. Lavalley spoke about other districts having a strategic plan and the Superintendent had put together something for the Board a while ago on the purpose and process with examples of other districts plans. Do you feel as an administration that it is helpful to have a plan and she asked the Superintendent if he wants the Board to start working on that? The Superintendent responded the summer is the best time to do it as we have the time. When he participated in these in the past it included a variety of representatives including selectman, community, paraprofessionals, teachers, etc. a diverse group. One area is resources and it links to what Ms. Anzalone was talking about, how we are communicating with businesses and that may be a strand from the strategic plan that links to another strand, we talked about attendance and do we have the resources to maintain it. He read NH has the highest per pupil cost and lower enrollments in years, are we planning for that and not being surprised down the road. That tabletop discussion could be useful. Another strand could be technology and how are we planning for that. He is all for a strategic plan, he knows it takes time to get the documentation together to be sure we have everyone involved and have representation from all the different groups. There are former educators who have facilitated those discussions and he has been involved himself. It can be more manageable with a smaller district and identifying those strands and planning it out. Every district has a different set of priorities and one should be academics, which we have it as a goal. The data has to be reported out and needs to improve in certain areas and how do we do that in 3, 5, and 7 years from now. All these things are good things we talked about but they are part of the plan not the plan itself, they are specific strands and he gave examples. He thinks it would be worthwhile and thinks that is where the committee would come in. In the spring, they should meet and talk about where we see those strands, 4-5 different things and come to a consensus about what areas we want to spread out. Then the Board blesses it or not, it's really driven by the Board and what you want the committee to do and how you want the information provided back to you. He gave examples of what the strands could be and representation needed. He spoke of the Rotary and if we want to be involved in that. There are some drawbacks but it is good for kids and the community, it addresses Mr. Allen's comments and it is about resources and addresses Ms. Anzalone's comments about options for kids and trying to increase them. That is what the Rotary is, local businesses and people that are invested in service. He spoke of internships and taking advantage of that. If you want to do a planning session, we need to start planning now and plan for July and not all board members need to be available, July is tough for us too. A question was raised if everyone generally understands a strategic plan and is it sufficient enough for the committee for the Board to say we want a strategic plan created or do you want specifics on it. Superintendent noted the first is what do we want to do with this committee and do we want to proceed with purposeful strategic planning which involves stakeholders and building out programming to guide our decision making. It was noted we could have someone come in to do a 15 minute presentation this fall and speak about the benefits and drawbacks of engaging in the process, what is the purpose and questions can be asked such as how much time does it take and what is the cost associated. Discussion continued of wanting more involvement from the towns, it would be helpful to provide the information of what we are currently doing and hear what they would like to see. Superintendent suggested he gather some information and will send it out for review in September. It was noted examples of other towns is good for the committee to look at, it provides some direction of what it looks like etc. In a district as small as this and we have to be careful with every penny, the strategic plan is helpful to provide some guardrails on where we should provide our resources, not just money but time the Board and Administration is putting in. The Superintendent suggested we could send a meeting date through Ms. Anzalone, have that discussion, and report to the Board, or not, whatever the Board prefers. The Superintendent confirms there is no set meeting for the committee at this time, as they wanted to get direction and focus. Chairman Golding noted it sounds like direction and focus are academics, facilities, whether new, take away and growth in our ADM or the opposite and those are what we would focus on with this district. Superintendent

added there are other areas, like we focused on retention and did a good job with that. If we had a strategic plan that would have been there along with our academics, it would be an actual data point. Chairman Golding asked the Board if they want the Superintendent to gather the information and come back to the Board the 2nd meeting of September and make it an agenda item or set goals for the Strategic Planning Committee and let them continue on as is. Mr. Allen wants to go back, do his own research, and see what other districts are doing. He sees a lot of the planning committees create it for the Board, provide guidance in that plan especially since we have more than one community, and have feedback from them. When we as a Board have a committee, we need to provide direction for that committee. He would like to come back and take a look at this and say here is what I found, here is what other schools are doing, what he thinks would benefit our community so we put together a good product we would use. Then we can discuss it rather than spending time and effort into the other stuff that doesn't work. Superintendent added that Boards change and the strategic plan helps with the continuity, we dug into it, researched it, and designed resources. It's an important point for the School Board to maintain the consistencies and focus. Ms. Lavallee noted when you look at plans from other districts they have specific goals, is the committee looking for us to say yes create a plan and we as a Board will create the 3 or 4 goals or are you just looking for a thumbs up. Chairman Golding responded he thinks we as a Board should give them the goals to look at and flush out everything within those and come back to us with that. He suggests waiting to do this on the 24th. Ms. Lavallee noted on the 24th all members will bring back what they want to see as our goals and is it reasonable to say we will create 3 to 4 goals. Superintendent will look at the materials he sent about a month ago and look at examples and some information like what he sent before about plans and what their purpose is. That will give you something to look at and ground your thinking. When we come together on the 24th then you will have some information and we can have a rich discussion on whether we move forward with it or not, etc. ask good questions and bring ideas. There was no objection to adding it to the agenda on the 24th. A question was raised if we bring someone in and speak to the Board, is there is a cost. The Superintendent said if the Board wants to do that, he knows a couple people who have done it and wants to be sure that it is someone that could connect with our community and it is the right fit. We don't really need to bring someone in but if you want to that is outside of the district there is a cost associated. A question was raised if NHSBA does that. Superintendent responded that he would look into it and ask if they have any guidance documents as well, if so will send those out. Chairman Golding noted just as a resource for now. We will table this until September 24th, come back with ideas and move forward. He asked if all were in agreement, no objection heard.

VI. POLICIES

a. 2nd Reading

i. BEC-Non-public Sessions

Ms. Lavallee reviewed there are no changes since the last read. She asked for questions and comments, none heard.

*A MOTION was made by Ms. Lavallee and SECONDED by Ms. Foss to approve policy BEC-Non-public Sessions.
Voting: all aye; motion carried.*

ii. KB-Title I Family and Community Engagement

Ms. Lavallee reviewed there are no changes since the last read. She asked for questions and comments, none heard.

*A MOTION was made by Ms. Lavallee and SECONDED by Ms. Foss to approve policy KB-Title I Family and Community Engagement.
Voting: all aye; motion carried.*

iii. EHB-Data/Records Retention

Ms. Lavallee reviewed there are no changes since the last read. She asked for questions and comments, none heard.

*A MOTION was made by Ms. Lavallee and SECONDED by Ms. Foss to approve policy EHB-Data/Records Retention
Voting: all aye; motion carried.*

iv. JFABD-Admissions of Homeless Children and Unaccompanied Youth

Ms. Lavallee reviewed there are no changes since the last read. She asked for questions and comments, none heard.

*A MOTION was made by Ms. Lavallee and SECONDED by Mr. Allen to approve policy JFABD-Admissions of Homeless Children and Unaccompanied Youth.
Voting: all aye; motion carried.*

v. EEAG-Use of Private Vehicles to Transport Children

Ms. Lavallee reviewed there are no changes since the last read. The Superintendent noted one of the things he always did when he approves the requests is have 2 adults in the vehicle at all times and he will expect the same here with the exception of the van but we can rethink that too. The concern is when we are transporting to events and cannot obtain a bus it can become complicated. Ms. Lavallee asked for questions and comments, none heard.

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Foss to approve policy EEAG-Use of Private Vehicles to Transport Children.

Mr. Lavoie asked if having 2 adults in the vehicle is something we want to add to the policy. The Superintendent replied no it is just my practice. It protects staff and he gave examples of situations when it is good to have 2 adults present. He doesn't think it needs to be in the policy, just giving the Superintendent the discretion is enough. It will be something he will ask along with if they passed the DMV driving record check and if they have insurance etc.

Voting: all aye; motion carried.

Ms. Lavallee voiced that the Policy Committee will meet this week and will go over the legislative changes.

b. Emergency Adoption - Tabled

i. AC-Nondiscrimination/Equal Opportunity and Affirmative Action

This policy has been tabled.

ii. ACAA-Harassment of Students

This policy has been tabled.

iii. ACAA-R1-Student Discrimination and Harassment Complaint Procedure

This policy has been tabled.

iv. ACAA-R2-Student Sex Discrimination /Harassment Complaint Procedure

This policy has been tabled.

v. ACAB-Harassment of Employees

This policy has been tabled.

vi. ACAB-R1-Employee Discrimination and Harassment Complaint Procedure

This policy has been tabled.

vii. ACAB-R2-Employee Sex Discrimination/Harassment Complaint Procedure

This policy has been tabled.

viii. JIE-Pregnant Students

This policy has been tabled.

VII. ACTION ITEMS

a. Approve Minutes of Previous Meeting

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Foss to approve the minutes of August 13, 2024 as written.

Voting: via roll call vote, all aye, motion carried.

VIII. COMMITTEE REPORTS

i. Strategic Planning Committee Scope & Direction

Moved up on agenda, see above.

IX. RESIGNATIONS / APPOINTMENTS / LEAVES

a. FYI-New Hire-Shylar Michalski-RBT-WLC

b. FYI-New Hire-Dayseanne Martinez-ABA-FRES

Superintendent reviewed the new hires.

X. PUBLIC COMMENTS

The public comment section of the agenda was read.

Ms. Mel Jones spoke about policy EEAG noting she has questions and saying she agrees with the policy but with 2 adults in the vehicle that only leaves 2 student seats and you will have multiple parents driving, that is the only issue she has. Chairman Golding noted the Superintendent could answer any questions she has.

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

Ms. Mary Golding commented the Strategic Planning Committee is the "little engine that could"; she is always rooting for you. She hopes they find a focus and would love them to get a definitive answer on the SRO, yes or no. She agrees with the Superintendent to have a committee in action when needed, possibly creating a mission statement and build on that, one strand at a time. Great meeting again. You do tireless, thankless work, she can't thank you enough and the tone of the meetings; she loves everything. Thank you so much for all you do.

XI. SCHOOL BOARD MEMBER COMMENTS

Ms. Alley thanked Ms. Lavallee and the Policy Committee for all their work on keeping the policies update.

Ms. Foss is grateful that Ms. Lavallee knows what she is doing on the Policy Committee.

Mr. Allen welcomed back the students, staff, teachers and everyone who works at and in the district. He spoke of spending the last couple of days wandering the halls and talking with some of the new teachers and attitudes seem awesome, people seem happy. The complaints from the children make my heart joyous because it means the teachers are really leaning into Principal Ronning and Assistant Principal Gosselin's leadership and straightening out some of the complaints we have had from parents in the community and teachers on what takes place in the classroom. It looks like things are off to an awesome start. The schools look great; facilities did an awesome job over the summer getting the schools ready. There is a new energy in the halls and it is nice to walk through. I appreciate each and every one of you how you can come back to school after a summer at the beach and have a smile on your face and go about your job because I don't know if I could do it. I appreciate all you do, thank you so much.

Chairman Golding commented that he was honored to be a part of the first PD day last Wednesday to speak with Ms. Lavallee in front of teachers and staff; it was an incredible experience. He spoke of being glad to see everyone and talked to a few of them. Everyone looked ready for work and really appreciated. He notes he can't believe any School Board Chair or Vice Chair didn't ever do that before. I think we would want to know all our staff and that we are available and here to talk to and show that we support you.

XII. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Foss to enter Non-Public Session to review the non-public minutes RSA 91-A: 3 II (C) at 7:19pm.

Voting: via roll call vote, all aye, motion carried.

RETURN TO PUBLIC SESSION

The Board entered public session at 7:27pm.

XIII. ADJOURNMENT

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Alley to adjourn the Board meeting at 7:28pm.

Voting: via roll call vote, all aye, motion carried.

*Respectfully submitted,
Kristina Fowler*

Nonpublic Session Minutes
Wilton-Lyndeborough Cooperative School District
Wilton-Lyndeborough Cooperative MS/HS

Date: 8/27/24

Time: 7:19pm

Members Present: Dennis Golding, Brianne Lavallee, John Zavgren, Geoff Allen, Michelle Alley
Jonathan Lavoie and Diane Foss

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Foss to enter Non-Public Session to review the non-public minutes RSA 91-A: 3 II (C) at 7:19pm.

Voting: via roll call vote, all aye, motion carried.

Specific Statutory Reason cited as foundation for the nonpublic session:

____ RSA 91-A:3, II(a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

____ RSA 91-A:3, II(b) *The hiring of any person as a public employee.*

 x RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

____ RSA 91-A:3, II(d) *Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*

____ RSA 91-A:3, II(e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled*

____ RSA 91-A:3, II(i) *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

Roll Call vote to enter nonpublic session:

| | |
|------------------|-----|
| Dennis Golding | Aye |
| John Zavgren | Aye |
| Brianne Lavallee | Aye |
| Michelle Alley | Aye |
| Geoff Allen | Aye |
| Diane Foss | Aye |
| Jonathan Lavoie | Aye |

Entered nonpublic session at 7:19p.m.

Other persons present during nonpublic session: Superintendent Peter Weaver and Clerk Kristina Fowler

Description of matters discussed and final decisions made: Nonpublic minutes from June 25, 2024 and August 13, 2024 were reviewed

A MOTION was made by Mr. Lavoie and SECONDED by Mr. Allen to approve the non-public minutes of June 25, 2024 as written.

Voting: all aye, motion carried.

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Allen to approve the non-public minutes of August 13, 2024 as written.

Voting: five ayes, two abstentions. motion carried.

Note: Under RSA 91-A:3, III. *Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.*

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Foss to exit the Non-Public Session at 7:27pm.

Voting: all aye, motion carried.

Public session reconvened at 7:27p.m.

These minutes recorded by: Kristina Fowler